

Nepal Tourism Board

Bhrikutimandap, Kathmandu

Invitation for Bids for procurement of printing, supply and delivery of promotional materials

Date of First Publication: 2074/01/22

Contract Identification No.: 3/CSD-073/74

1. The Nepal Tourism Board, Bhrikutimandap invites sealed bids from eligible bidders for printing, supply and delivery of promotional materials as mentioned below.

Package	Name of the Contract	Quantity (Piece)	Bid Bond Amount (NRs.)	Price of Bid Document (NRs.)	Last date of bid document purchase	Last date of bid submission
Package#1	Printing, Supply and Delivery of Brochures and Booklets	140,000	41,000	(Three Thousand) 3,000/-	Before 5 pm on 2074/02/21	Before 12:00 noon on 2074/02/22
Package#2	Supply and Delivery of Carry Bags	50,000	38,000			
Package#3	Printing, Supply and Delivery of Vibes in Nepal DVD	25,000	45,000			
Package#4	Supply and Delivery of USB Card Drive	5,000	103,000			

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Nepal Tourism Board, Bhrikutimandap, Kathmandu, Phone: 4256909
3. Bidding documents may be purchased **within 30 (thirty) days of notice of the first publication** from the above office of Nepal Tourism by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, copy of VAT and PAN registration certificate, Tax Clearance Certificate of FY 2072/73 or Submission of Tax Returns upto 2072/73 duly certified by **Notary Public** and upon payment of a non-refundable fee of Rs. 3,000 (**Three Thousand Rupees only**) in the form of cash deposited Bank Voucher in the name of **Nepal Tourism Board, Bhrikutimandap**, account **No.00101010030218** at **Nepal Investment Bank Limited, Durbarmarg, Kathmandu**.
4. Bidders may bid for one or more than one packages in the same bidding document. Evaluation would be done on package-wise basis and job will be awarded to the substantially responsive lowest eligible bidder/s in each package
5. Sealed Bids must be submitted to the above office of Nepal Tourism Board, Bhrikutimandap, Kathmandu **on or before 12 noon on 2074/02/22**. Sealed Bids received after this deadline shall not be accepted.
6. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by **bid security amount as mentioned above** either by original Bid Bond (Bank Guarantee) issued by a Commercial Bank approved by Nepal Rastra Bank in the format provided in the Bidding document which shall be **valid for minimum 30 days** beyond the bid validity period (**i.e. 120 days from bid opening date**). Bid bond amount can also be submitted in the form of cash deposited Bank Voucher in the name of **Nepal Tourism Board, Bhrikutimandap**, account **No.00101010030218** at **Nepal Investment Bank Limited, Durbarmarg, Kathmandu**
7. Bids shall be opened in the presence of Bidders' representatives who choose to attend at **14:00 hours on 2074/02/22** at the office of **Nepal Tourism Board**. Absence of participants or their authorized representatives, however, shall not hamper the opening of the Bids.
8. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
9. The bidder must submit the Self Declaration that the firm has not any conflict of interest, black-listed and punished related with the business.
10. Bids should comply in all respects with the instructions to Bidder included in the Bid Document. Non-compliance with this instruction shall result in non-responsive and disqualified bidding documents.
11. The Employer reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
12. The bidder whose bid is selected shall furnish the Performance Security amount of 5(Five) percent of the bid price. If the bid price is less than 85 percent of the cost estimate, the performance security amount shall be determined as follows:
Performance Security Amount = [(0.85 x Cost Estimate-Bid Price)x0.5]+5% of Bid Price. The Bid Price and Cost Estimate shall be inclusive of Value Added Tax.
13. The address referred to above is as follows:



Nepal Tourism Board

Corporate Services Department

Bhrikutimandap, Kathmandu

Tel: 4256909, Fax: 4256910

Website: www.welcomenepal.com